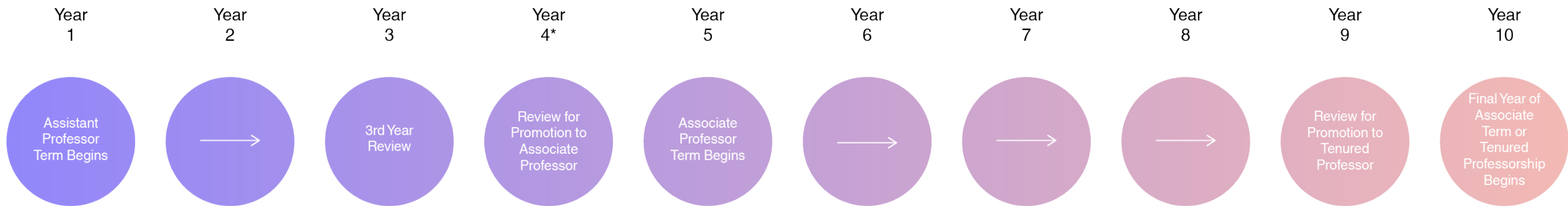


Harvard Graduate School of Design Tenure Track Process Steps



*Review for promotion to Associate Professor can also occur in Year 5

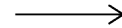
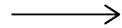
GSD and University policies regarding appointment extensions for parental leave allow for up to two “off the clock” years, one per child



GSD Third-Year Review (for Assistant Professors) Process Steps



By September 1



By February 1

By April 1

By May 1

INITIATE THIRD-YEAR REVIEW

Chair receives CV, publications, and other material as relevant from candidate (informal internal submission)

Candid feedback to candidate regarding informal submission; mentoring; revision of material as appropriate

Informal department discussion regarding promotion prospects and timing

Meeting: Candidate and Chair

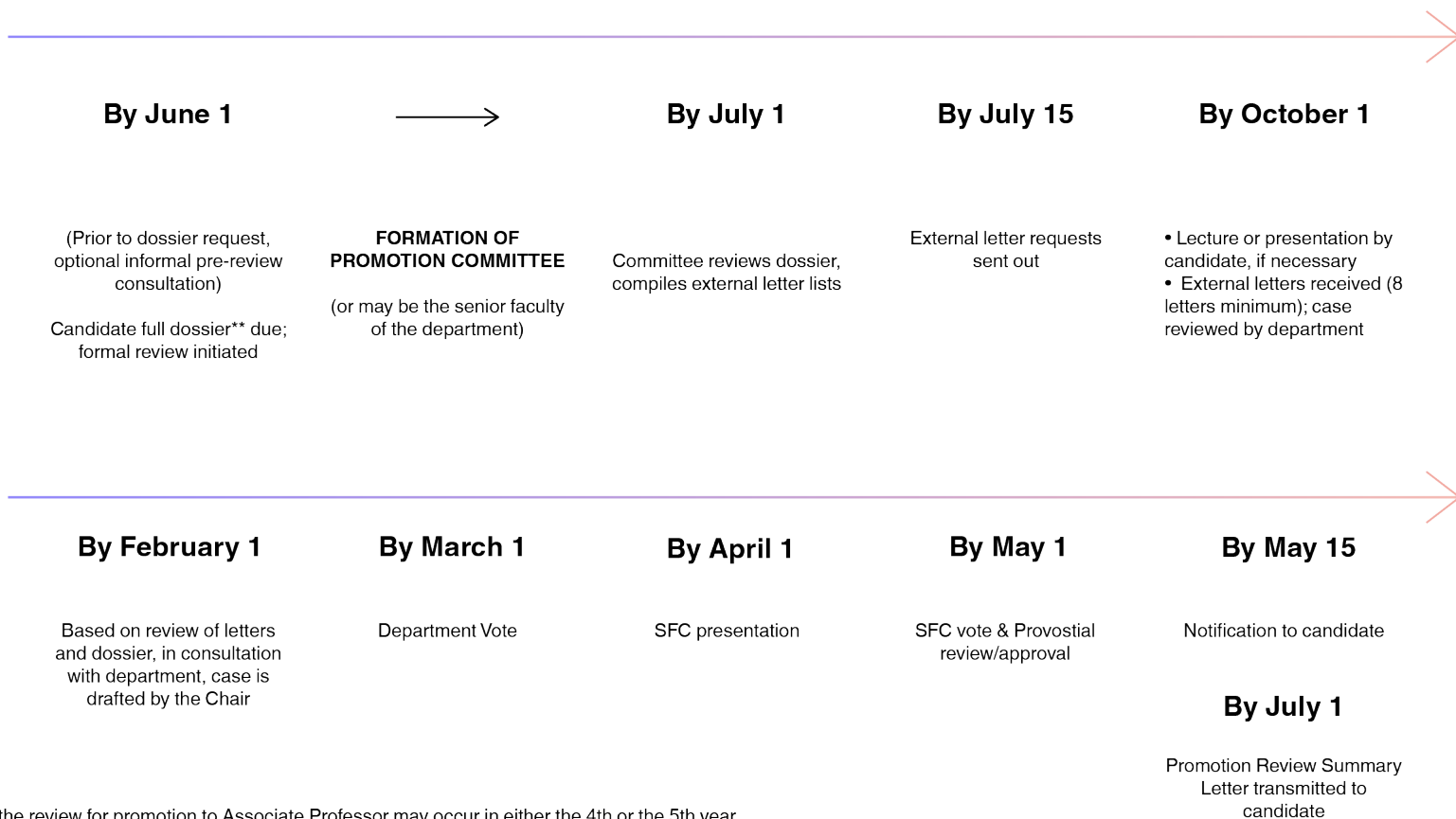
Decision regarding timing of Associate review in either Year 4 or Year 5

INFORMAL SUMMARY

Written summary of feedback prepared by the chair, shared with the dean, and provided to candidate



GSD Associate Professor Promotion Review Process Steps



*Note that the review for promotion to Associate Professor may occur in either the 4th or the 5th year

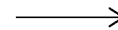
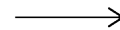
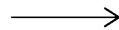
**List of materials: CV, research statement, teaching statement, list of courses taught, list of theses advised, syllabi, publications, portfolio



GSD Tenure Review Process Steps



By September 1



By March 1

By April 1

INITIATE PRE TENURE CONSULTATION (PTC)

Chair receives CV, publications, and other material as relevant from candidate (informal internal submission)

Candid feedback to candidate regarding informal submission; mentoring; revision of material as appropriate

Department discussion regarding tenure prospects

Chair/department discussion with the dean

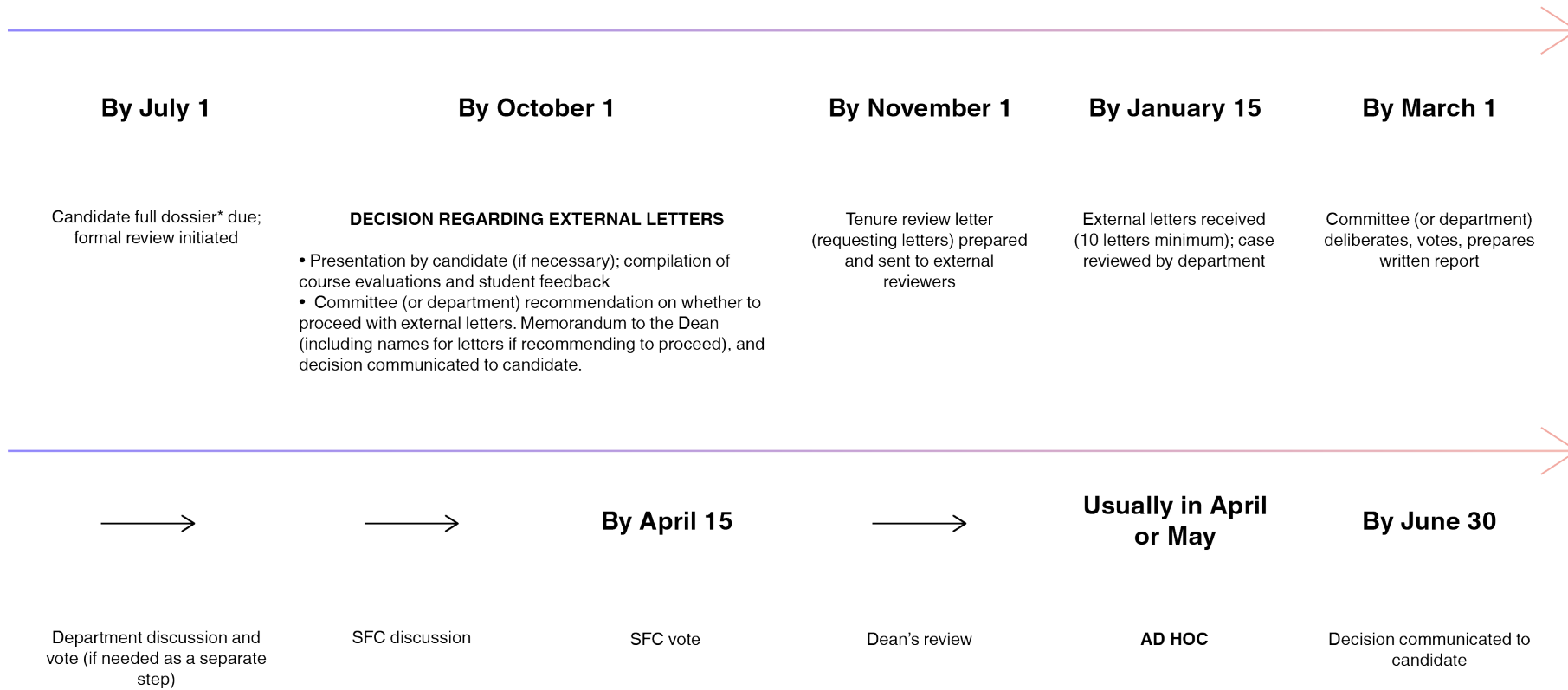
Ongoing feedback to candidate, including final messaging & collective representation of the department's view

FORMATION OF PROMOTION COMMITTEE

(or may be the senior faculty of the department)



GSD Tenure Review Process Steps



*List of materials: CV, research statement, teaching statement, list of courses taught, list of theses advised, syllabi, publications, portfolio