Travel PrOPOSAL: HefferNan international FUND

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Preferred Name** |  |
| Email |  | Program |  |
| Harvard ID |  | Grad Date |  |

### Trip Dates

|  |  |
| --- | --- |
| Date | Description of Travel |
|  |  |
| Learning Outcomes (If additional space is needed, please attach a second sheet |
|  |

### Expenses

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Dates** | **Details** | **Amount** |
| Transportation | Date | Air | Parking | Rental car | Taxi | Other | Item not listed | **Amount** |
|  | Date | Air | Parking | Rental car | Taxi | Other | Item not listed | **Amount** |
|  | Date | Air | Parking | Rental car | Taxi | Other | Item not listed | **Amount** |
|  | Date | Air | Parking | Rental car | Taxi | Other | Item not listed | **Amount** |
| Lodging | Date |  | **Amount** |
| Excursions | Date | **Purpose** | **Amount** |
|  | Date | **Purpose** | **Amount** |
|  | Date | **Purpose** | **Amount** |
|  | Date | **Purpose** | **Amount** |
| Other | Date |  | **Amount** |
|  | Date |  | **Amount** |
| MISC. | Date |  | **Amount** |
|  | Date |  | **Amount** |
|  | Date |  | **Amount** |
|  |  | Total in international currency | **Amount** |
|  |  | Total converted into USD | **Amount** |
|  |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Signature** |  | **Date** |